



## **Southeastern Association of Fire Chiefs POLICY 2010 – 12/07 REV.I 2015/03**

### **FIRE CHIEFS DEATH**

The following represents the procedures that shall be followed in the event of a Death of a Member or a Line of Duty Death from any state in the Southeastern Division.

#### **Line of Duty Death in the SEAFCA Division**

The Executive Director shall send condolences to the Chief of the Department of the LODD, regardless of membership status.

#### **Death of a SEAFCA Board Member {Current or Former}**

The Executive Director shall send condolences to the Family, Fire Department, and State Association.

Flowers shall be sent to the Viewing and the member shall be honored at the SEAFCA Annual Conference during the Memorial Service.

#### **Death of Immediate Family Member of an SEAFCA Board Member {Spouse, Children, Mother, Father and Siblings}**

The Executive Director shall send condolences to the Board Member.

#### **Death of a Significant Member of the Fire Service**

The Executive Director shall send condolences to the member's Fire Department and or Association.

#### **SEAFCA Memorial Service**

A memorial service shall be held at the Annual Leadership Conference at the end of the Opening Ceremonies. Anyone that was a SEAFCA member at anytime and has passed away since the previous conference shall be honored. Each state's LODD's shall also be honored, whether members or not. The State Directors shall be responsible for submitting all names to the Executive Director no later than 30 days prior to the conference. Details of the Memorial service are outlined in the Memorial Service Policy in the policy and procedure manual.

**Adopted by the Board of Directors on this 7<sup>th</sup> day of December, 2010**

**Amended and Adopted by the Board of Directors on this 5<sup>th</sup> day of May, 2015**

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Lisa Moatts, Executive Director

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Wallace Possich, CBL Committee Chair